



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

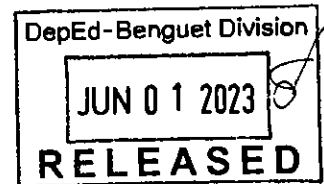
May 30, 2023

**DIVISION MEMORANDUM**


No. 170 s.2023

**REVISION AND RECONCILIATION ON THE CAR-RQA SUBMITTED PER REVIEW  
CONDUCTED BY THE SDO HRMPSB USING THE TOOL PROVIDED EARLIER**

**TO: Assistant Schools Division Superintendent  
HRMPSB Members and Secretariat  
Curriculum Implementation Division  
Public Schools District Supervisors  
Administrative Officer II**



1. Per observation of the SDO-HRMPSB on the review of submitted CAR-RQA today, May 30, 2023, there is a need to revise and reconcile the points assigned under PPST Classroom Observable Indicators (COI) and Teacher Reflection Form (TRF) to be able to come up with realistic results.
2. In this connection, all Public Schools District Supervisors and Coordinating Principals (14) and one (1) Administrative Officer (14) preferably the encoder are required to report at the SDO Adivay Hall on June 2, 2023, 8:00am to 11:00am for a one time discussion. PSDS and DCPs may conduct a prior conference with the district/school sub-committees before June 2.
3. Participants are also required to bring with them the applicants individual COI and TRF for ready reference.
4. Meal and snack shall be charged against the Division MOOE; while travel and other expenses incurred by the representatives per district shall be charged to School MOOE or other local funds subject to the usual budgeting, accounting, and auditing rules and regulations.
5. Immediate and wide dissemination of and strict compliance to this Memorandum and of the concerned are enjoined.

  
**SALLY L. BANAKEN-ULLALIM CESO V**  
Schools Division Superintendent

OSDS/SLBU/sjd/ngo



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